

City of Baxter

Annexation Request Form

The undersigned requests annexation of the subject tract into the City of Baxter's jurisdiction.

The following information is needed for an annexation request:

- ☐ Accurate surveyor's description of the property including the Civil District or a plat showing dimensions of lot.
- ☐ A copy of the Recorded Deed.

Name of Owner _____
(last) (first) (middle)

911 Address of property to be annexed: _____

I, the undersigned, am the current owner of the tract described above and I request annexation into the city limits of the City of Baxter, Tennessee.

Owner's Signature _____ Date _____

Acknowledgement:

STATE OF TENNESSEE
COUNTY OF PUTNAM

Before me, the Undersigned, a Notary Public in and for said county and state personally appeared _____, with whom I am personally acquainted with and who acknowledged that they executed the foregoing instrument for the purposes therein contained.

Witness my hand and seal at Baxter, Tennessee, this the _____ day of _____, 2011.

Notary Public

My commission expires: _____

REVIEW AND ADMINISTRATION:

Meeting Date Set For: _____

Recommendations from Other Agencies, Boards or Departments:

Application Reviewed by Building Inspector
Comments and Action:

Date _____

Application Reviewed by Planning Staff
Comments and Action:

Date _____

DISPOSITION

Publication Date of Hearing _____ (Attach newspaper notice)

Public Hearing Commentary _____

ACTION BY PLANNING COMMISSION:

ACTION BY BOARD OF MAYOR AND ALDERMEN:
