

City of Baxter
Regular Meeting Minutes
City Hall
August 11, 2022
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Chief Danny Holmes 6:03 p.m. Chief Holmes also led the Invocation and Pledge of Allegiance.

1. Call to Order

Mayor Martin called the meeting to order at 6:05 pm.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Councilman Willie Allison, Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald and Mayor John Martin

3. Approval of Minutes

Approval of minutes from Regular Meeting and Public Hearing on July 7, 2022. A motion was made by Councilman Willie Allison and seconded by Councilman Jeff Herald to approve the minutes.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

4. Communications From Mayor John Martin

Mayor Martin discussed the new subdivision going in on Main Street. Another big project is waiting on TDEC approval with approximately 300 townhomes.

5. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers

Codes Enforcer Bob Lane discussed the progress of Portobello. City Engineer Tom Bennett discussed the work that needed to be done on Fast Lane.

A. Bills for Approval

Councilman Jeff Herald made a motion to approve the Bills for Approval. Councilman Willie Allison seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

B. Purchase Orders

The purchase orders were approved with a motion by Councilman Dustin Stanton and seconded by Councilman Willie Allison.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

Old Business:

A. Resolution 2022-1- “A Resolution To Annex Certain Territory And To Incorporate Same Within The Corporate Boundaries Of The Town Of Baxter, TN”- 2nd Reading

Resolution 2022-1 was passed with a motion by Councilman Willie Allison and seconded by Councilman Greg Phillips.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

B. Resolution 2022-3- “A Resolution Adopting A Plan Of Service For The Annexation Of Approximately 26.78 Acres Of Property, Owned By Mark Jared Located At The Corporate Boundary Of The City Of Baxter, Tennessee”- 2nd Reading

Resolution 2022-3 was passed with a motion by Councilman Greg Phillips and a second by Councilman Jeff Herald.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

8. New Business- 1st Reading:

A. Grapple Truck- Public Works

Public Works Director discussed the need for a grapple truck to pick up brush and big items.

Councilman Greg Phillips made a motion to approve the purchase of a grapple truck. Councilman Willie Allison seconded the motion.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

B. Accept Sanitation Cans Bid

Public Works Director John Ramsey discussed the bid on two hundred sanitation cans. Rerig Pacific was the only bid.

A motion to approve the bid was made by Councilman Willie Allison and seconded by Councilman Dustin Stanton.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

C. Dumpster Bids

Public Works Director John Ramsey procured bids for new dumpsters. The lowest was from Box Gang.

Councilman Dustin Stanton made a motion to approve the dumpster bid from Box Gang. The motion was seconded by Councilman Willie Allison.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

D. Resolution 2022-4- “Resolution To Apply For Federal Assistance”

Resolution 2022-4 was passed with a motion by Councilman Greg Phillips and a second by Councilman Jeff Herald. This Resolution applies for assistance from USDA for a new fire command vehicle.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried

E. Dump Truck Bid

Public Works Director discussed the bids for a new dump truck. All of the used trucks are in bad condition in the market.

Councilman Jeff Herald made a motion to approve the purchase of a new dump truck instead of a used one. Councilman Dustin Stanton seconded the motion.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

F. Motion to Accept County's Funds for Sewer Project

Putnam County is appropriating \$1,300,000.00 from the county's American Rescue funds for a joint project to repair and upgrade on Baxter's sewer system.

Councilman Greg Phillips made a motion to accept the funds. Councilman Dustin Stanton made a second to the motion.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

G. Fast Lane Project Bids

Councilman Jeff Herald made a motion to approve the bid from Roger's Group for the paving and repair of Fast Lane. A second was made by Councilman Dustin Stanton.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

Approval of change order number one to bring the bid to \$219,424.00. Councilman Jeff Herald made a motion to approve change order number one. A second was made by Councilman Dustin Stanton.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

H. Ordinance 2022-3- "Ordinance Of The Governing Body Of Baxter, Tennessee Amending Title 18 Waters And Sewers, Chapter 1, Water And Sewer Service, Section 18-125, Schedule Of Rates"

The first reading of Ordinance 2022-3 was passed with a motion by Councilman Willie Allison and seconded by Councilman Dustin Stanton.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

I. Ordinance 2022-4- "Ordinance Of The Governing Body Of Baxter, Tennessee Amending Municipal Codes, Title 4 Municipal Personnel, Chapter 2, Vacation And Sick Leave, Section 4-203 Sick Leave, Sub-Section 1"

Councilman Dustin Stanton made a motion to approve the first reading of Ordinance 2022-4. Councilman Willie Allison seconded the motion.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

J. Water Department Compressor Quotes

Public Works John Ramsey discussed the need for a new compressor in the water department. Mr. Ramsey explained why the compressor is needed. After review, the Atlas model was chosen to be purchased.

Councilman Dustin Stanton made a motion to approve the purchase of a new compressor. Councilman Willie Allison made a second to the motion.

Vote: Herald-Yes, Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

9. Comments and Grievances from Citizens

Several citizens from the Baxter Crossroads subdivision addressed the board regarding high water and sewer bills. The issue is the cost of sewer when sprinkling the yards. After much discussion, Councilman Dustin Stanton suggested the residents look at purchasing a separate irrigation meter for sprinkling their yards. The city cannot separate water that was used for sewage from the water used for sprinkling without a separate meter.

Councilman Dustin Stanton made a motion to adjourn. Councilman Greg Phillips seconded the motion.

Vote: Stanton- yes; Phillips- yes; Allison-yes; Herald- yes. Motion Carried

Meeting Adjourned at 8:03 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor