

**City of Baxter**  
**Regular Meeting Minutes**  
**City Hall**  
**May 11, 2023**  
**6:00 p.m.**

**Opening of Meeting, Invocation, Pledge of Allegiance**

Police Chief Danny Holmes opened the meeting at 6:02 p.m. and led the Invocation and Pledge of Allegiance.

**1. Call to Order**

Mayor Martin called the meeting to order at 6:04 pm.

**2. Roll Call**

City Recorder Sharon Carlile called roll. Present were Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald, Councilman Willie Allison and Mayor John Martin.

**3. Approval of minutes from Regular Meeting on April 6, 2023.**

A motion to approve minutes from both the readings was made by Councilman Willie Allison and Councilman Jeff Herald.

Vote: Phillips-Yes, Stanton-Yes, Herald-Yes, Allison-Yes. Motion Carried.

**5. Communications From Mayor John Martin**

Mayor Martin discussed all the homes about to be under construction. Mayor Martin then addressed Mr. Houston Jared and asked him to state his business to the board. Mr. Jared has to leave and couldn't stay until the public comment portion of the meeting. Mr. Jared wants to place a church office and Sunday School facility in the same shopping center as the Mexican restaurant which sells liquor by the drink. Mr. Jared requested the required footage between a church and liquor or beer sales. Mayor Martin conveyed the item would be added to the agenda for the Special Called Meeting on May 25<sup>th</sup>. He also updated the board and citizens on the Repair project for the waterline under I-40. TDOT and TDEC has approved the project. Work will begin soon.

**6. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers**

Chief Danny Holmes spoke about his new officer, Zack Earley. Building Inspector Bob Lane communicated Portobello is putting in the equipment. He has also inspected four foundations on the new subdivision called Paddington Farms on Dale Mires. Hintz and Oakley dentist will open soon by the Baxter Pharmacy.

**A. Bills for Approval**

Councilman Jeff Herald made a motion to approve the Bills for Approval. Councilman Dustin Stanton seconded the motion.

Vote: Phillips- Yes, Stanton-Yes, Herald-Yes, Allison- Yes. Motion Carried

## **7. Purchase Orders**

The purchase order was approved with a motion by Councilman Willie Allison and seconded by Councilman Greg Phillips.

Vote: Phillips- Yes, Stanton-Yes, Herald-Yes, Allison- Yes. Motion Carried.

## **8. New Business- 1<sup>st</sup> Reading:**

### **A. State Right of Way at Speedway**

Public Works Director John Ramsey requested the City give the cleaning and mowing of the state right of way at Speedway back to the state.

Councilman Willie Allison made a motion to ask the state to the cleaning and mowing over again. Councilman Greg Phillips made a second to the motion.

Vote: Phillips- Yes, Stanton-Yes, Herald-Yes, Allison- Yes. Motion Carried.

### **B. Ordinance 2022-15- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Municipal Codes, Title 5 Municipal Finance And Taxation Adding Chapter 4, Hotel/ Motel Tax Section 5-401 Levy Of Hotel/ Motel Tax And Section 5-402 Use Of Hotel/Motel Tax Collections, And Section 5-403, Reporting Of Hotel/ Motel Tax”**

Councilman Jeff Herald made a motion to approve Ordinance 2022-15 setting a hotel/motel tax. The motion was seconded by Councilman Greg Phillips.

Vote: Phillips- Yes, Stanton-Yes, Herald-Yes, Allison- Yes. Motion Carried

### **C. Water Department Hour Changes**

Public Works Director John Ramsey asked the council to change the water department hours to close at 12:00 on Wednesdays. It would allow the water clerks to catch up on work with all the growth the City is seeing.

Councilman Willie Allison made a motion to approve the change in hours at the water department. Councilman Dustin Stanton seconded the motion.

Vote: Phillips- Yes, Stanton-Yes, Herald-Yes, Allison- Yes. Motion Carried

### **D. Resolution 2022-21- “A Resolution Of The City Council Of The City Of Baxter, Tennessee Requesting Municipal Technical Advisory Service To Codify And Revise City Of Baxter’s Ordinances”**

A motion to approve requesting MTAS to codify and revise the city’s code was made by Councilman Willie Allison and seconded by Greg Phillips.

Vote: Phillips- Yes, Stanton-Yes, Herald-Yes, Allison- Yes. Motion Carried

### **E. Ordinance No. 2022-16- “An Ordinance Amending The Annual Operating Budget Of The General And Special Revenue Funds Of Baxter, Tennessee For Fiscal Year 2022-2023”**

Councilman Greg Phillips made a motion to approve Ordinance 2022-16. Councilman Dustin Stanton made a second to the motion.

Vote: Phillips- Yes, Stanton-Yes, Herald-Yes, Allison- Yes. Motion Carried

**F. Ordinance 2022-17- “An Ordinance Amending The Annual Operating Budget Of The Water And Sewer Funds Of Baxter, Tennessee For Fiscal Year 2022-2023”**

The first reading of Ordinance 2022-17 was approved with a motion by Councilman Greg Phillips and a second by Councilman Dustin Stanton.

Vote: Phillips- Yes, Stanton-Yes, Herald-Yes, Allison- Yes. Motion Carried

**G. Food Trucks**

Several citizens and small businesses approached the board and asked for the restrictions on the food trucks to be lowered. The current ordinance is not being followed by the mobile food vendors. After much discussion between the council, mobile food vendors, a couple small business owners and the city attorney, the decision was made to table the issue until the next meeting.

**10. Comments and Grievances from Citizens**

Another citizen announced Faith Chapel Ministries hosting an on event on April 29<sup>th</sup> called Unity in the Community. It will be kids’ activities and food. Amy Allen announced the spring festival that will be held on May 13<sup>th</sup> on Broad St.

**Adjournment**

Councilman Willie Allison made a motion to adjourn. Councilman Dustin Stanton seconded the motion.

Vote: Stanton- yes; Phillips- yes; Herald- yes. Motion Carried

Meeting Adjourned at 6:33 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor