

**REPORT OF MEETING  
BAXTER MUNICIPAL PLANNING COMMISSION  
APRIL 4, 2024**

**MEMBERS PRESENT**

Richard Waller  
Robert Vinson  
Danny Holmes  
Greg Phillips  
Jeff Herald  
John Martin, Mayor

**MEMBERS ABSENT**

Peggy Huddleston

**STAFF PRESENT**

Tommy Lee, UCDD by phone

**OTHERS PRESENT**

Bob Lane, Building Inspector  
Matt White, Fire Chief  
John Ramsey, Public Works Director  
Joe Nichols  
Marcia Lee, Stonecom  
Ronnie Thornton  
Bryan Johnston  
Rena Johnston

**ITEM 1: CALL TO ORDER**

Upon determining a quorum was present, the Baxter Municipal Planning Commission (PC) meeting was called to order by Chairman Richard Waller on Thursday April 4, 2024 at 5:00 P. M. at the Baxter City Hall.

**ITEM 2: APPROVAL OF MARCH 7, 2024 MINUTES**

After the meeting was called to order, Chairman Waller asked for approval of the minutes from the March 7, 2024 meeting. Danny Holmes made a motion to approve the minutes as presented and to dispense with the reading. Robert Vinson seconded and the motion passed with a vote of all ayes.

**ITEM 3: CONSIDERATION OF FINAL SITE PLAN FOR PROPERTY LOCATED ON GAINESBORO HIGHWAY AND DALE MIRES LANE (JOHNSTON SITE PLAN)**

Joe Nichols presented a final site plan on behalf of Bryan Johnston for the purpose of establishing a commercial structure located on Gainesboro Highway and Dale Mires Lane. Nichols stated that the structure would consist of 3,500 square feet and have ingress/egress from Dale Mires Lane. Nichols also stated that the structure would contain three (3) individual units that would be available for lease for commercial uses. Neither Fire Chief Matt White nor Public Works Director John Ramsey had reviewed the submitted site plan but neither had an initial objection. Building Inspector Bob Lane also did not have an objection to the approval of the submitted site plan. Staff Planner stated that the site plan complies with the zoning ordinance. After discussion, Robert Vinson made a motion to approve the submitted site plan pending a more thorough review from Chief White and Director Ramsey. Jeff Herald seconded and the motion passed with a vote of all ayes.

With no other business to discuss, Robert Vinson made a motion to adjourn. Danny Holmes seconded and the motion passed with a vote of all ayes. The next meeting of the Baxter Municipal Planning Commission will be held on April 4, 2024.

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